



January, 2012

Dear Adult Literacy Program Director:

Recruiting tutors is a tough job ... keeping them is often tougher.

Studies and people themselves tell us why they volunteer, but not always why they leave. One reason we know is a lack of recognition.

Don't let this happen to your volunteers !

Take this opportunity to show you care by nominating one or more for the Tutor of the Year Award sponsored by LVI and the UIC Center for Literacy. The award will be presented at the 21st Annual *On The Road to Literacy* Conference that will be held on Saturday, April 21st, the culminating day of National Volunteer Week which begins this year on April 15th.

Nominations are easy to complete. Simply describe on the Nomination Form some of the activities that your volunteer has participated in that merit recognition. This can range from basic literacy, ESL, and math tutoring to classroom instruction or other areas in which his or her talents, skills and experiences had an impact on your program and your learners.

Nominations will be judged by individuals familiar with adult literacy and volunteerism. Completed forms are due in our office by Friday, April 6th. They can be faxed, mailed or e-mailed. Additional forms may be downloaded from www.lvillinois.org.

- *All nominees will be recognized at the conference and in a commemorative program.*
- *Outstanding Tutors will receive a certificate and small gift.*
- *The Tutor of the Year will receive a plaque and gift - Nominating agency will receive a \$100 donation in tutor's name and a \$100 gift certificate for New Readers Press*
- *Conference registration is complimentary for all nominees*

On behalf of LVI and the UIC Center for Literacy, I thank you for the fine work you are doing in your community and hope you find our Conference complementary to your efforts.

I look forward to seeing you on April 21st.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dorothy M. Miaso', written in a cursive style.

Dorothy M. Miaso
Executive Director